

ADDENDUM NUMBER ONE
REQUEST FOR INFORMATION
GAIN VOCATIONAL INTERMEDIARY AND DIRECT SERVICES

QUESTIONS AND ANSWERS

- Q1. Under 3.0 Services, #5, does acting as the employer of record for WtW participants include finding host employers and placing people in these jobs?**
- A1. Yes. Acting as the employer of record for WtW participants includes finding host employers and placing participants in these jobs.**
- Q2. Under 4.0, Qualified Agencies, we are asked to certify that we meet all the qualifications. Does this mean that we need to submit the proof as part of this package or is the statement from our CEO that we meet these qualifications sufficient?**
- A2. A statement from your CEO certifying that your agency meets all the qualifications is sufficient.**
- Q3. Do we attach insurance certificates as proof of insurance coverage?**
- A3. A statement from your CEO certifying that your agency meets the insurance requirements is sufficient.**